

**NEVADA DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Emergency Medical Services (EMS) Advisory Committee**

**AGENDA
January 27, 2021
Carson City – 2:00 PM**

MEETING LOCATION:

Pursuant to Section 1 of the Declaration of Emergency Directive 006 signed March 22, 2020, as extended by Declaration of Emergency Directive 029, signed July 31, 2020, the requirement contained in Nevada Revised Statutes (NRS) 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended due to the COVID-19 emergency. This meeting will be teleconferenced beginning at 1:00 p.m.

Emergency Medical Services (EMS) Advisory Committee may take action on items marked “For Possible Action.” Items may be taken out of the order presented on the agenda at the discretion of the Chair. Items may be combined for consideration by the Committee at the discretion of the Chair. Items may be pulled or removed from the agenda at any time.

Members of the public who wish to attend and participate remotely are strongly encouraged to do so by utilizing the following meeting link or call-in number.

Telephone in Number: 1-775-321-6111; Access Code: 250057850#

Teams Link: [https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzcyMWVjYTctNjA1OC00YjhhLWJjZTQtMDNhODY0OGJmMjUz%40thread.v2/0?context=%7b%22id%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22oid%22%3a%220ed5855e-26ac-42cb-8464-b23f11f2164d%22%7d)

[join/19%3ameeting_MzcyMWVjYTctNjA1OC00YjhhLWJjZTQtMDNhODY0OGJmMjUz%40thread.v2/0?context=%7b%22id%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22oid%22%3a%220ed5855e-26ac-42cb-8464-b23f11f2164d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzcyMWVjYTctNjA1OC00YjhhLWJjZTQtMDNhODY0OGJmMjUz%40thread.v2/0?context=%7b%22id%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22oid%22%3a%220ed5855e-26ac-42cb-8464-b23f11f2164d%22%7d)

Note: Agenda items may be taken out of order, combined for consideration or removed from the agenda at the chairperson’s discretion.

1. Roll call.

2. Public Comment.

Because there is no physical location for this meeting, public comment may be presented by computer, phone or written comment. Due to time considerations, each individual offering public comment will be limited to not more than five minutes. A person may also have comments added to the minutes of the meeting by submitting them in writing either in addition to testifying or in lieu of testifying. Written comments may be submitted electronically before, during, or after the meeting by emailing Jenna Burton at jburton@health.nv.gov. You may also mail written documents to the Division of Public and Behavioral Health, 4150 Technology Way, 3rd. Floor, Carson City, NV 89706.

3. For Possible Action: Approval of minutes from the meeting of the EMS Advisory Committee on October 21, 2020.

4. Informational Only: Update on activities within the state regarding EMS.

a Update on the activities of the State Emergency Medical Systems (EMS) Program. – Bobbie Sullivan, EMS Program Manager

- b. Update on the activities of the Emergency Medical Services for Children (EMSC) Committee Members. – Michael Bologlu, EMSC Program Manager
 - c. Update on the activities of the Southern Nevada Health District (SNHD).
 - d. Update on the activities of the Washoe County Health District (WCHD).
 - e. Update on the activities of the local EMS agencies.
5. **For Possible Action:** Discuss and plan Open Meeting Law training for members. – Margot Chappel, Deputy Administrator, or Karen Beckley, Bureau Chief
 6. **Informational only:** Discuss background and education of Chief Medical Officer. – Margot Chappel, Deputy Administrator, or Karen Beckley, Bureau Chief
 7. **For Possible Action:** Discuss and make recommendation on the following committee member positions:
 - One member who is an employee of a fire-fighting agency at which some of the firemen are employed and some serve as volunteers; Advisory Committee term from January 30, 2021 – January 29, 2023.
 - One member who is an employee of a privately-owned entity that provides emergency medical services; Advisory Committee term is from January 30, 2021 – January 29, 2023.
 - One member who is an employee of or volunteer with a medical facility located in a rural area that provides emergency medical services; June 20, 2020.
 - An employee of an urban fire-fighting agency. January 12, 2021 – January 30, 2023.
 8. **For Possible Action:** Discuss and elect a Chair, pursuant to NRS 450B.152.
 9. **For Possible Action:** Discuss and elect a Vice-Chair.
 10. **For Possible Action:** Discuss and possible approval of recommendation on the EMSC draft Skills form. – Michael Bologlu, EMSC Program Manager
 11. **For Possible Action:** Discuss certificates of completion for continuing education and possible approval of recommendation that course coordinator's entry of attendees in ImageTrend suffice for verification of completion in place of physical certificates. – Bobbie Sullivan, EMS Program Manager.
 12. **For Possible Action:** Discuss and make possible approval of a recommendation regarding importing CAPCE courses into ImageTrend. – Bobbie Sullivan, EMS Program Manager.
 13. **For Possible Action:** Discuss and possible approval of recommendation that State EMS Office develop a policy and procedure on statewide communications to identify leadership changes. – Bobbie Sullivan, EMS Program Manager.
 14. **For Possible Action:** Discuss and possible approval of recommendation to have the

State EMS Office to update annual inspection sheets, skills sheets and other outdated forms and to develop a policy and procedure for annual review of these forms. – Bobbie Sullivan, EMS Program Manager.

15. Informational Only: Update and discuss the EMS Office providing an update to the status of the EMS Program Policies and Procedures Manual dated March of 2016. – Bobbie Sullivan, EMS Program Manager.

16. Public Comment.

17. Announcement of next meeting date, and adjournment.

NOTICES OF PUBLIC MEETING HAVE BEEN POSTED AT THE FOLLOWING LOCATIONS:

In accordance with Governor Sisolak’s Declaration of Emergency Directive 006 suspending state law provisions requiring the posting of public meeting agendas at physical locations, this agenda and supporting materials were posted electronically at the following website addresses:

Division of Public and Behavioral Health website: <http://dpbh.nv.gov/Reg/EMS/Boards/EMS/Meetings/Meetings/>
Nevada Public Notice Website: <https://notice.nv.gov/>

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Commission Secretary in writing at: Division of Public and Behavioral Health, 4150 Technology Way, 3rd Floor, Carson City, NV 89706, or by calling Jenna Burton at 775-687-7578 no later than three (3) working days prior to the meeting date.

This body will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. Additionally, it is the goal of the Emergency Medical Services for Children (EMSC) Advisory Committee to also afford the public with an item-specific public comment period. These additional comment periods shall be limited to comments relevant to the specific agenda item under consideration by the Task Force. The Chair retains discretion to only provide for the Open Meeting Law’s minimum public comment and not call for additional item-specific public comment when it is deemed necessary for the orderly conduct of the meeting.

Supporting material for this meeting can be obtained at: Division of Public and Behavioral Health, 4150 Technology Way, 3rd. Floor, Carson City, NV 89706, or by calling Jenna Burton at 775-687-7578 or via email at jburton@health.nv.gov.

- As per Nevada Governor Sisolak’s Declaration of Emergency Directive 006, Subsection 3, the requirements contained in NRS 241.020(4)(a) and as extended by Declaration of Emergency Directive 029, signed July 31, 2020, that public notice agendas be posted at physical locations within the State of Nevada have been

suspended.

- As per Nevada Governor Sisolak's Declaration of Emergency Directive 006, Subsection 4, public bodies must comply with requirements in NRS 241.020(4)(b) and NRS 241.020(4)(c) requiring public notice agendas be posted to Nevada's notice website and the public body's website, if it maintains one, along with providing a copy to any person who has requested one via U.S. mail or electronic mail.
- As per Nevada Governor Sisolak's Declaration of Emergency Directive 006, Subsection 5, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended.
- As per Nevada Governor Sisolak's Declaration of Emergency Directive 006, Subsection 6, if a public body holds a meeting and does not provide a physical location where supporting material is available to the public, the public body must provide on its public notice agenda the name and contact information for the person designated by the public body from whom a member of the public may request supporting material electronically and must post supporting material to the public body's website, if it maintains one.